



Krakow, 19-22 September 2018

# CARROT AND OTHER APIACEAE

## 2<sup>nd</sup> International Symposium



### TERMS AND CONDITIONS

#### §1. General provisions

1. 2nd ISHS International Symposium on Carrots and Other Apiaceae takes place 19-22 September 2019 in Holiday Inn Krakow City Center at 4 Wielopole St.
2. The Congress is organized by Polish Society for Horticultural Science (PTNO) and the Faculty of Biotechnology and Horticulture, University of Agriculture in Krakow and managed by Targi w Krakowie Ltd as PCO.
3. Registration for the Congress implies acceptance of the Terms and Conditions.
4. The official website of the Congress is the following: [www.carrot-symposium2018.pl](http://www.carrot-symposium2018.pl)
5. Conditions of participation in the Symposium are:
  - online registration,
  - making payment,
  - personal confirmation of your presence at the registration desk on the day of the Symposium.

#### §2. Registration

1. Registration for the Congress can only be made via online registration form on the website [carrot-symposium2018.pl](http://carrot-symposium2018.pl)
1. All registered participants must pay the required registration fees. Registration is considered valid only after the participant has made payment.
2. All participants are obliged to fill in the payer's data carefully. The Organizer is not responsible for any consequences of providing false and/or incomplete information on the registration form.
3. After registration, participants will receive an automatically generated notification email to the email address provided in the registration form. **If you did not receive a notification e-mail within an hour of submission of your registration, please check your spam folder/junk mail or contact the Conference Organizing Office to confirm your registration status.**
4. Final confirmation of participation and all ordered services will be sent by the Conference Organizing Office in September 2018.

#### §3. Fees

1. Information about fees is posted on the website: [www.carrot-symposium2018.pl](http://www.carrot-symposium2018.pl)
2. Participant's registration fee includes: access to lectures and poster sessions, conference materials, coffee breaks and lunches, Welcome Reception, Gala Dinner, professional tour.
3. Accompanying person registration fee includes: Welcome Reception, Gala Dinner, professional tour.
4. Registration fee does not cover the costs of accommodation.
5. Registration fee depends on participant type and date of payment.



Krakow, 19-22 September 2018

## CARROT AND OTHER APIACEAE 2<sup>nd</sup> International Symposium



### §4. Payments, invoices

1. The following types of payment are available:
  - payment to the Bank account, based on a proforma invoice that will be issued by the Conference Organizing Office and will be sent to the email address provided by the participant on the registration form;
  - payment by online payment system (credit card or quick transfer).
2. All payments should have the following notification: Participant's Name(s) + CARROT 2018
3. For summary payment orders, please enclose a full list of names or send a full list of participants to:  
[Carrot-symposium2018@targi.krakow.pl](mailto:Carrot-symposium2018@targi.krakow.pl)
4. Bank expenses must be covered by the participant.
5. After payment receipt, an electronic VAT invoice will be issued within 14 days of registration of deposit in the bank account of the Conference Organizing Office. Please note: this process can be longer (in some cases even 4 weeks) if you use an online payment system.
6. Participants who agree to receive an electronic invoice during registration process, will receive the invoice in pdf format sent to the email address provided on the registration form.
7. Participants who do not agree to receive an electronic invoice during the registration process will get an original paper invoice during the Conference. At the participant's request, the original paper invoice can be sent by regular post.
8. A final invoice will be issued only at the participant's request until 15 October.
9. The date when the transfer has been made (in accordance with the deadlines mentioned in the Registration Information tab on the symposium's website) will be considered as the date of participant's registration. Should one deadline be missed, the next applicable fee will be charged automatically.
10. Admission to the Symposium is possible only after making payment.

### §5. Cancellation terms and fees refund

1. All Conference registration cancellations have to be sent by e-mail to the Conference Organizing Office: [Carrot-symposium2018@targi.krakow.pl](mailto:Carrot-symposium2018@targi.krakow.pl). The date when the e-mail resignation was sent is binding.
2. Handling fee related to resignation is 350 PLN.
3. Please note that if notice of cancellation is received before 1st of July 2018, payment will be refunded in full, except for an administrative fee of 350 PLN.
4. If cancellation is received from July 1st, 2018 to September 1st, 2018, 50% of full registration fee will be refunded.
5. For cancellation received after September 1st - No refund will be provided.
6. **No-shows:** payment will not be refunded.
7. Cancellation of accommodation – please contact the Conference Organizing Office to ask if it is still possible to cancel your accommodation and get a refund – we cannot guarantee this because each hotel has its own cancellation policy.
8. Please be advised that refunds will be paid after the Symposium.



Krakow, 19-22 September 2018

## CARROT AND OTHER APIACEAE 2<sup>nd</sup> International Symposium



9. Participants have the right to delegate another person to attend the Conference on their behalf without any extra charge. Notification has to be sent by e-mail to: [Carrot-symposium2018@targi.krakow.pl](mailto:Carrot-symposium2018@targi.krakow.pl) within 5 working days before the Symposium.

### **§6. Participant's duties and responsibilities**

1. All participants are required to wear their ID badge in a visible location during the Symposium and all accompanying events and show their ID badge on request to the Symposium personnel and security.
2. Participants have full material liability for damage done by them both on the premises of the facilities where any conference activities are conducted and in the Participants' places of accommodation.
3. The Organizer is not responsible for Participants' belongings which may be lost, damaged or stolen during the Symposium.

### **§7. Final provisions**

1. The Organizer reserves the right to make changes in the Symposium program. The current program is published on the website: [www.carrot-symposium2018.pl](http://www.carrot-symposium2018.pl)
2. If the Symposium does not take place due to reasons dependent solely on the Organizer, the Organizer shall immediately return payments paid by participants to the indicated bank accounts.
3. If the Symposium does not take place due to reasons caused by „force majeure” Participant shall not be entitled to compensation or refund of any fees associated with participation in the Symposium, as well as cost of additional ordered services.
4. To all matters not settled herein, provisions of the Polish Civil Code shall apply.
5. Any disputes that may arise from participation in the Symposium shall be settled by Polish courts on the grounds of the Polish procedure.
6. The following Terms and Conditions come into effect on the date of their posting on the website: [www.carrot-symposium2018.pl](http://www.carrot-symposium2018.pl)